



Book Vault's Consignment Form

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infor@bookvault.org

Information:

Author Name: _____ **Date Received:** _____
Address: _____ **Consignment Fee Paid:** _____
Author Website: _____ **Phone Number:** _____
Email: _____ (Please note, you will be added to our store email newsletter list)
Publisher: _____ **Pub Date:** _____

Date Received	Quantity Received	Title & ISBN	Retail per book	Book Vault's cost per book (-40%)

Month	Date Checked	On Hand	Number Sold	Amount Paid (if 5 or more sold)	Number returned
1					
2					
3					

Book Vault's Consignment Policy:

Book Vault agrees to display materials left here on a consignment basis for a period of 3 months. During that time, Book Vault may contact the consignor to request additional quantities for sale / and or pay the consignor for items already sold.

Book Vault does not pay more than 60% for a consignment.

At the end of the 3 month consignment term, it is the responsibility of the consignor to pick up any unpaid items. All items left past 3 months without prior consent from Book Vault will be disposed of.

To extend your consignment term for another 3 months, it is an additional fee.*

***Authors who have sold ten or more items during the 3 month period will have the re-consignment fee waived.**

Book Vault will only pay for items that were sold. Damaged or stolen items are the sole financial responsibility of the consignor.

Bookstore representative signature: _____ Date: _____

Consignor's signature: _____ Date: _____

Consignor's Responsibilities – by signing this form you agree to:

- Pay the non-refundable consignment fee.
- Leave between 2 and 5 copies for sale at Book Vault.
- Accept standard 60/40 publishing industry terms.
- Offer your book at the same retail price through all outlets (including copies you might sell yourself)
- Include the fact that your book is available at Book Vault in any and all of your marketing and advertising, and add a link on your website, if you have one, to both ww.bookvault.com and www.IndieBound.org.
- Pick up any unsold copies of your book at the end of the 3 month consignment, understanding that any books left past that time will be disposed of by the bookstore.