



Book Vault's Consignment Policy

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Dear Author,

You've written a book – Congratulations! Book Vault supports our regional authors and is happy to provide a retail outlet for books published through non-traditional publishing sources. When your book is self-published, published by a company that Book Vault does not already do business with, or is available only on a non-returnable basis, we will work directly with you to sell your book on consignment.

Our consignment program is an agreement between you, the author, and Book Vault, to offer your book for sale in our store. By leaving your books with us, you agree to abide by the guidelines below:

Guidelines

When you leave your books on consignment with us, Book Vault will:

- Place your book for sale (most often in the Iowa Vault.)
- Track sales of your book using our computerized inventory system.
- Call you when more copies are needed.
- Issue a check after we've sold 5 or more copies, or at the end of the consignment period.
- Remove your book from sale after 3 months unless it is continuing to sell well and both you and Book Vault agree to extend the consignment.

Note: We will contact you at the end of your 3 month consignment period, but it is your responsibility to pick up any unsold books at that time. Any books left beyond the consignment period will be disposed of by Book Vault. We will only pay you for books that are sold. Damaged or stolen items are your sole financial responsibility. [Download our Consignment form at the bottom of this page.](#)

Agreements

If you would like Book Vault to carry your book on consignment, here's what you must agree to do:

- Leave between 2-5 copies for sale at Book Vault.
- Accept standard 60/40 publishing industry terms.
- Offer your book at the same retail prices through all outlets (including copies you might sell yourself.)
- Include the fact that your book is available at Book Vault in any and all of your marketing and advertising, and add a link on your website, if you have one to both:
www.bookvault.org and www.IndieBound.org. **It is important for you, as the publisher, to remember that marketing is up to you.**
- Pick up any unsold copies of your book at the end of the 3 month consignment, understanding that any books left past that time will be disposed of by Book Vault.

Note: Book Vault reserves the right to refuse any book proffered for consignment deemed unsuitable for sale in the store.